



MEMO

TO : Manager

- [1] DVCA
- [2] MBCA
- [3] ICCA
- [4] TRCA
- [5] SCCA
- [6] INFAPRO
- [7] INIKEA

FROM : Group Manager
Conservation & Environmental Management Division, C&EMD

REF. : YS/C&EMD/KK/5.4/2023/8

DATE : 12 October 2023

SUBJECT : **WASTE MANAGEMENT POLICY FOR C&EMD**
-English & Malay Version

Above matter is referred.

In conjunction with our efforts to get international accreditation for sustainable tourism certification from the Global Sustainable Tourism Council (GSTC) for "Destination", there are four (4) sections that need to be assessed. One of the sections is regarding maximizing benefits to the environment and minimizing negative impacts (Section D).

Therefore, to fulfill the performance indicator, "Solid Waste" is one of its criteria and the documents related is a waste management policy. So, in order to standardize the document with other areas, we will use the same Waste Management Policy for all C&EMD areas. Please display a copy of this policy on all notice boards and other relevant places in your offices, Studies Centre, and Research Station (if applicable). It is also COMPULSORY to communicate the information to the relevant staff especially directly involved with waste management, for their better understanding.

Your cooperation in these matters is much appreciated.
Thank you.

"MALAYSIA MADANI"
"DEVELOPING PEOPLE TOWARDS PROGRESS"

DR. WAIDI SINUN

Encl.
RFA/sj
A

SABAH MAJU JAYA

WASTE MANAGEMENT POLICY FOR
CONSERVATION & ENVIRONMENTAL MANAGEMENT DIVISION (C&EMD)

This policy serves as a guiding framework for waste prevention, recycling, and safe disposal. It underlines the organization's role in safeguarding the environment while encouraging employee and visitors' participation in these essential initiatives.

1. Zero Waste Policy

The management aims for a safe, sustainable ecosystem in the forest habitats. To achieve this, we are promoting 3R (Reduce, Reuse, Recycle) practices by providing separate bins for plastic and glass, paper and metal.

2. "Bring In, Bring Out" Visitor Policy

To prevent waste buildup in our area, visitors must bring out all inorganic waste they bring into our areas.

3. Organic Waste

All organic waste collected from staff houses and kitchens must be composted in designated areas accordingly.

4. Household Waste Management

To provide waste collection centers with easy access in our staff houses. Staff are to separate and dispose of waste in allocated bins.

5. Promoting Reusable Water Bottle

The management provides filtered water refill stations. Visitors and staff should bring their refillable bottles. Plastic bottled water is not allowed; visitors must take bottles out if they bring them in.

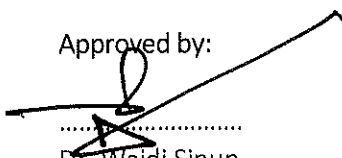
6. Ban on Problematic Materials

All types of materials that cannot be recycled and are harmful to the environment, such as disposable diapers, Styrofoam, hazardous chemicals, and radioactive materials are strictly prohibited from being brought into all C&EMD conservation and rehabilitation areas.

7. Raising Awareness

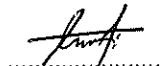
To conduct relevant programs related to waste management for all visitors, staff and their families, and also to brief all visitors regarding this policy upon arrival and during the booking process.

Approved by:



Dr. Walidi Sinun
Group Manager
C&EMD

Verified by:



Roofi Ahmat
Manager
Development, Maintenance
& Technical Services

Prepared by:



Suhaini Jaafar
Officer
Safety & Health

Date: 16/10/2023

Review: 00

**POLISI PENGURUSAN SAMPAH UNTUK
BAHAGIAN KONSERVASI & PENGURUSAN ALAM SEKITAR (BK&PAS)**

Polisi ini berfungsi adalah sebagai rangka kerja untuk panduan pencegahan sisa buangan, kitar semula dan pelupusan yang selamat. Ia menggariskan peranan organisasi yang menjaga alam sekitar sambil menggalakkan penyertaan pekerja dan pelawat dalam inisiatif penting ini.

1. Dasar Sisa Sifar

Pihak pengurusan menyasarkan ekosistem yang selamat dan mampan di habitat hutan. Untuk mencapai matlamat ini, kami mempromosikan amalan 3M (Mengurangkan, Menggunakan Semula, Mengitar Semula) dengan menyediakan tong berasingan untuk plastik dan kaca, kertas dan logam.

2. Polisi Pelawat "Bawa Masuk, Bawa Keluar"

Untuk mengelakkan pengumpulan sisa, pelawat haruslah membawa keluar semua sisa bukan organik yang mereka bawa ke kawasan kita.

3. Sisa Organik

Semua sisa organik yang dikutip dari rumah pekerja dan dapur mesti dikompos di kawasan yang ditetapkan dengan sewajarnya.

4. Pengurusan Sisa Isi Rumah

Untuk menyediakan pusat pengumpulan sisa dengan akses mudah di rumah pekerja kami. Pekerja hendaklah mengasingkan dan membuang sisa ke dalam tong sisa yang disediakan.

5. Mempromosikan Botol Air Guna Semula

Pihak pengurusan menyediakan stesen isi semula air yang ditapis. Pelawat dan pekerja perlu membawa botol boleh isi semula mereka. Air botol plastik tidak dibenarkan; pelawat mesti mengeluarkan botol jika mereka membawanya masuk.

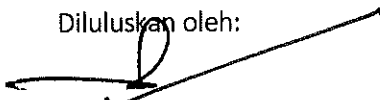
6. Pengharaman Bahan Bermasalah

Semua jenis bahan yang tidak boleh dikitar semula dan berbahaya kepada alam sekitar, seperti lampin pakai buang, styrofoam, bahan kimia berbahaya dan bahan radioaktif adalah dilarang sama sekali dibawa masuk ke semua kawasan pemuliharaan dan pemulihan BK&PAS.

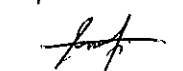
7. Meningkatkan kesedaran

Untuk menjalankan program yang berkaitan dengan pengurusan sisa untuk semua pelawat, pekerja dan keluarga mereka, dan juga untuk memberi taklimat kepada semua pelawat mengenai polisi ini semasa ketibaan dan semasa proses tempahan.

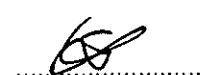
Diluluskan oleh:


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Dr. Wardi Sinun
Pengurus Kumpulan
BK&PAS

Diperiksa oleh:


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Roofi Ahmat
Pengurus
Unit Pembangunan, Penyelenggaraan
& Perkhidmatan Teknikal, BK&PAS

Disediakan oleh:


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Suhaini Jaafar
Pegawai
Keselamatan &
Kesihatan

Tarikh: 16/10/2023
Semakan: 00